



## Asian American Engineer of the Year Award (AAEOY)

September 22-23, 2023, Jersey City, NJ

Dear Sir or Madam,

Greetings! On behalf of the Asian American Engineer of the Year (AAEOY) committee and the Chinese Institute of Engineers/USA (CIE/USA), we cordially invite you to join the 2023 AAEOY Award Ceremony and Banquet at Hyatt Regency Jersey City on the Hudson, New Jersey on September 22-23, 2023.

Commenced in 2002, AAEOY is an annual event on a national platform to recognize and honor outstanding Asian American professionals in Science and Engineering for their technical achievements, leadership, and public services. Hundreds of Asian-American professionals from leading US corporations, prestigious research institutions as well as US Armed Forces have been selected as the recipients of these prestigious Awards. In addition, "Distinguished Awards" were also presented to honor and celebrate the achievements of Asian Americans who made global influences. Past Distinguished Awardees included Nobel Laureates, scholars, academia leaders, corporate executives and astronauts. For more information regarding AAEOY, please visit [www.aaeoy.org](http://www.aaeoy.org).

The 2023 AAEOY will be filled with many activities, including a conference, technical/cultural tour, pre-award dinner, VIP networking reception, company talent acquisition/exhibition opportunities, and a delightful gala banquet. With your support, we will make AAEOY a memorable event to honor the achievements of influential minds of our nation. By recognizing you and your organization's profound influence, we are pleased to invite you to provide sponsorship to AAEOY so that we can continue to offer high quality services and activities to our community. To assist you in choosing a sponsorship level, we have attached the sponsorship and nomination package for your review.

Founded in 1917, Chinese Institute of Engineers/USA (CIE/USA) is a non-profit professional organization of Chinese-American engineers, scientists and other professionals. The objectives of CIE/USA are to promote Science, Engineering, Technology and Mathematics (STEM) in all communities and provide recognitions to the Asian American professionals at the national level through flagship platforms such as AAEOY. Today, CIE/USA has seven chapters across the United States and provide forums to promote the exchange of information among academia, engineering, and business across the United States.

Thank you in advance for your support and contribution to AAEOY. We look forward to your attendance at the 2023 AAEOY Award Ceremony and Banquet. Please do not hesitate to contact us if you have any questions.

Yours sincerely,

C. Eric Wu, Ph.D.  
AAEOY Committee Chair

Monsong Chen, Ph.D.  
AAEOY Committee Co-Chair

Xiaoxi Wang, Ph.D.  
CIE/USA National Council Chair



## AAEOY Sponsorship and Nomination Process

To complete your company's sponsorship and nomination, please follow the below steps:

**1. Complete the AAEOY Sponsorship Agreement Form (Due by February 16<sup>th</sup>, 2023)**

Please complete the AAEOY Sponsorship Form and e-mail it to [sponsorship@aaeoy.org](mailto:sponsorship@aaeoy.org) by the Due date.

Please make check payable to **AAEOY** and send it to the following address:

AAEOY Treasurer  
AAEOY  
230 Sawmill River Road, Unit #175,  
Millwood, NY 10546.

For Electronic Fund Transfer, please send to **Wells Fargo Bank, N.A.**,

Swift code: WFBIUS6WFFX (international)

Routing Number: 026012881 (domestic)

**Account number: 7328257352**

In name of: AAEOY

CIE New York is a **501(c) (3)** organization with Tax ID: **13-6174479**.

**2. Complete the AAEOY Award Nomination Package (Form and Supporting Documents) (Due by March 15, 2023)**

The AAEOY Award Nomination Form and all supporting documents must be e-mailed to [nomination@aaeoy.org](mailto:nomination@aaeoy.org) by the due date. Please follow the requirements below when completing the nomination package:

- The AAEOY Award Nomination Form should be typed. Nominator is responsible for nominee's acceptance of the nomination, and his or her attendance of the award ceremony.
- Include typed copies of all supporting statements or documents based on the selection criteria and requirements.
- Include a half page nominee biographical profile to be published in the award program.
- Include one 3"x 5" photograph (dressed professionally from head to shoulder) of each nominee in your nomination package. Photographs should be in PDF, TIF or JPG format with 300 dpi or better resolution.
- Include a Statement of Citation of Accomplishment.

**3. Submit Your Company Information (Due by March 15, 2023)**

Submit the following company or organization information to [sponsorship@aaeoy.org](mailto:sponsorship@aaeoy.org) by the due date:

- Company profile and/or website address.
- Company logo (PDF, TIF or JPG format, at 300 dpi or better).
- A paragraph of the company description to be used for introduction during the ceremony.
- A short, high-resolution company profile video to be shown at the award ceremony, 2-minute maximum.
- Name/phone number/e-mail address of the company representative who is responsible for this submission.
- If you have a company promotion page in the program book, please provide camera-ready art work per the following specifications: Half Page Ad - Size 8" x 5" (No bleed) or Full Page Ad - 8" x 10-1/2" (No bleed) Format: PDF, TIF or JPG (300 dpi or better resolution)

**Note: Materials submitted to the AAEOY will not be returned.**



## AAEOY Sponsorship Agreement Form

Company/Organization Name: \_\_\_\_\_

Agrees to sponsor the Asian American Engineer of the Year as part of the DiscoverE celebrations hosted by CIE/USA with the **AAEOY Annual Convention** at Hyatt Regency Jersey City on the Hudson on September 22-23, 2023. We are very pleased to support this prestigious event and will make the following sponsorships:

Sponsorship Level	Unit Amount	Qty	Total
<b>Diamond Sponsor</b> <ul style="list-style-type: none"> <li>Friday pre-award dinner (20 guests)</li> <li>Saturday Conference attendance</li> <li>One recruiting/exhibition table</li> <li>Special acknowledgement at the conference and dinner banquet</li> <li>One full-color promotion page in the award program book</li> <li>AAEOY VIP reception (12 guests)</li> <li>Saturday main dinner banquet 3 tables (30 guests)</li> <li>Up to three honoree nominations</li> </ul>	\$30,000		\$
<b>Platinum Sponsor</b> <ul style="list-style-type: none"> <li>Friday pre-award dinner banquet (10 guests)</li> <li>Saturday Conference attendance</li> <li>One recruiting/exhibition table at Conference</li> <li>One full-color promotion page in the award program book</li> <li>AAEOY VIP reception (8 guests)</li> <li>Saturday main dinner banquet 2 tables (20 guests)</li> <li>Up to two honoree nominations</li> </ul>	\$20,000		\$
<b>Gold Sponsor</b> <ul style="list-style-type: none"> <li>Friday pre-award dinner (10 guests)</li> <li>Saturday Conference attendance</li> <li>One recruiting/exhibition table at Conference</li> <li>One full-color promotion page in the award program book</li> <li>AAEOY VIP reception (6 guests)</li> <li>Saturday main dinner banquet 1 table (10 guests)</li> <li>One honoree nomination</li> </ul>	\$15,000		\$
<b>Silver Sponsor</b> <ul style="list-style-type: none"> <li>Friday pre-award dinner (5 guests)</li> <li>Saturday Conference attendance</li> <li>One recruiting/exhibition table at Conference</li> <li>One half-page promotion in the award program book</li> <li>AAEOY VIP reception (3 guests)</li> <li>Saturday main dinner banquet half table (5 guests)</li> <li>One honoree nomination</li> </ul>	\$10,000		\$
<b>Bronze Sponsor</b> <ul style="list-style-type: none"> <li>Friday pre-award dinner (2 guests)</li> <li>Saturday Conference attendance</li> <li>One half-page promotion in the award program book</li> <li>AAEOY VIP reception (2 guests)</li> <li>Saturday main dinner banquet (2 guests)</li> </ul>	\$6,000		\$



**Asian American Engineer of the Year Award (AAEOY)**

September 22-23, 2023, Jersey City, NJ

Event/Title Sponsorship Item		Unit Amount	Qty	Sub-total
E1	Student Activity Sponsorship – Title Sponsor with double-size recruiting/exhibition table	\$10,000		\$
E2	VIP Reception – Title Sponsor	\$10,000		\$
E3	Friday Pre-award dinner – Title Sponsor	\$10,000		\$
E4	Saturday Conference Keynote Speech Luncheon – Title Sponsor	\$5,000		\$
E5	Back Cover Page Advertisement in Program Book	\$4,000		\$
E6	Front or Back Inside Cover Page Advertisement in Program Book	\$3,000		\$
E7	One-page Promotion Ad in Program Book	\$2,000		\$
E8	Half-page Promotion Ad in Program Book	\$1,000		\$
E9	One recruiting/exhibition booth table at Conference	\$1,500		\$
E10	One banquet table for 10 guests	\$2,500		\$
<b>Grand Total:</b>				\$

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_



## Guidelines for AAEOY Award Nomination and Selection

### 1. General Qualifications:

- The **nominator** must be an employee of corporation, company, government agency, organization, or an individual that resides, or with a branch office residing, in the United States.
- The **nominee** must be an engineer, scientist, educator, or corporate/government leader who has made exemplary contributions or provided commendable support to the engineering and science community and/or the public welfare. The **nominee** must be a US citizen or a US permanent resident of Asian descendant.
- Please complete the AAEOY Award Nomination Form for each Nominee.
- Once selected, the awardee must be present at the ceremony to receive the award.

### 2. Basic Evaluation Criteria:

The AAEOY has three award categories and each individual can only be nominated to one award category. The AAEOY Award Committee will evaluate the qualification of each nominee based upon the following criteria:

	<b>Weight</b>
<b>Professional achievements</b>	40%
<b>Impact of professional accomplishments</b>	30%
<b>Community services</b>	30%

When nominating an awardee, please provide the necessary information according to the selection criteria:

- **Professional achievements:**
  - The current and previous professional employment including the name and location of each company or institution and the nominee's position, responsibility (e.g., staff supervisions and handling of annual budget) and accountability (e.g., Job functions and challenges).
  - Provide a summary for up to 10 prominent science, engineering or management responsibilities that the nominee is/was principally responsible for, and the nominee's role and impact on each of these assignments.
  - Services to professional societies and committees including his/her positions and assignments in a reverse chronological order.
- **Impact of professional accomplishments:**
  - Asian American Executive of the Year Award
    - List of the activities led by the nominee who laid the foundation for the evolution of the next generation in engineering, technology products or services.
    - List of the policies and activities led by the nominee who fostered the holistic development and wellbeing of the organization.
  - Asian American Engineer of the Year Award and Asian American Most Promising Engineer of the Year Award
    - List of technical publications, keynote speeches, patents and honor awards in a reverse chronological order.
    - Include statements of global impact and exemplary significance of the nominee's professional accomplishments to the engineering/scientific profession.



- **Community services:**

- Nominee's services to the community and to their contributions to the society. List his/her position and assignments in a reverse chronological order. Attach statements of significance for all services rendered to the community.

3. **Specific Criteria:**

- **Asian American Engineer of the Year Award**

The nominee must be a well-established engineer or scientist having strong project leadership responsibility. This individual should have **more than 15 years of experience** in his/her technical field with significant contributions. A nominee will be evaluated on the following criteria:

- Uniqueness of his/her accomplishments
- Level of technical responsibilities
- Disciplines established for his/her performance
- A technical role model for his/her organization
- Leadership and upward career mobility
- Involvement in community activities

- **Asian American Most Promising Engineer of the Year Award**

This is an award to recognize a professional engineer or scientist with **less than 15 years of experience** with significant accomplishments that indicate a promising career. A nominee will be evaluated on the following criteria:

- Professional and technical achievements
- Uniqueness and/or innovation of contributions to his/her organization
- Demonstration of strong leadership and/or taking initiative ability
- Potential for career advancement
- Involvement in community activities

- **Asian American Executive of the Year Award**

A nominee must be an upper-level manager and a well-established individual who has large department and budget responsibilities. This individual should have **more than 20 years of leadership experience**. Executive excellence will be evaluated on the following criteria:

- Activities led by the nominee who laid the foundation for the evolution of the next generation in engineering, technology products or services
- Policies and activities led by the nominee who fostered the holistic development and wellbeing of the organization
- New engineering, technology products or services created and developed
- Disciplines established for his/her performance
- Overcoming obstacles of minorities in his/her field and organization
- Involvement in community activities



#### **4. Instruction for AAEOY Award Nomination Form and Package Submittal:**

The Award Nomination Form should be typed. Nominator is responsible for Nominee's acceptance of the nomination, and his or her attending the Award ceremony.

The Nomination Package should include the following:

- The AAEOY Award Nomination Form
- Relevant supporting documents to meet the "AAEOY Award Selection Criteria and Requirements" in the AAEOY Nomination document
- Awardee Bio Page:
  - Include a brief Nominee Citation of Accomplishments following the Instructions and Examples for Nominee Citation of Accomplishments below.
  - A half page (~ 300 words) nominee biographical profile to be published in the Award program. The profile should reflect and support the Citation of Accomplishment.
  - Include an electronic 3"x5" photograph (dressed professionally from head to shoulder) of the Nominee in the Nomination Package. Photographs should be in PDF, TIF or JPG format with 300 dpi or better resolution. This photo will be enlarged to create awardee poster.

#### **Examples for Nominee Citation of Accomplishments:**

The nominator should provide a one sentence citation that encapsulates the essence of the achievements of a nominee.

##### **1. Asian American Engineer of the Year Sample Citations**

- Nominee (Example 1)  
Pioneering contributions in direct numerical simulation of turbulence-chemistry interactions in combustion and mentorship of next generation of computational scientists
- Nominee (Example 2)  
Original and sustained contributions to the art and science of electronic cooling and exemplary contributions to industry-university collaborative research

##### **2. Asian American Most Promising Engineer of the Year Sample Citation**

- Nominee (Example 3)  
Rising technical leader and principal investigator for next generation supercomputing architecture

##### **3. Asian American Executive of the Year Sample Citation**

- Nominee (Example 4)  
Sustained leadership and strategic vision in the development and support of manufacturing & engineering and exceptional service to the engineering materials community

**Note: Material submitted to the AAEOY will not be returned.**



## AAEOY Award Nomination Form

Please complete one Nomination Form per nominee.

**Nominee's name:**

Title/Position:

**Award Category:**

- Asian American Engineer of the Year*
- Asian American Most Promising Engineer of the Year*
- Asian American Executive of the Year*

**Citation of Accomplishment** (See Instructions and example):

**Company name:**

Company address:

Contact phone no.

E-mail

Nominee's mailing address:

**Nominator's name:**

Title/Position:

**Company name:**

Company address:

Contact phone no.

E-mail

Nominator's mailing address:

The Nominator certifies that, to the best of his (her) knowledge, all information about the Nominee included in the Nomination Package is accurate and verifiable. Please include a scanned signed copy of this form in the Nomination Package to **be submitted via e-mail to [nomination@aaeoy.org](mailto:nomination@aaeoy.org) by **March 15<sup>th</sup>, 2023.****

Nominator's signature \_\_\_\_\_, Date \_\_\_\_\_